

(COUNTY OF MACON)
(TOWN OF DECATUR)
(STATE OF ILLINOIS)

April 3, 2025

The meeting of the Town Board of Trustees in and for the Town of Decatur, County of Macon, State of Illinois, was called to order at 6:00 p.m. by Supervisor Susan Tulak, in the Decatur Township Community Room, Upper Level, at the Decatur Township Office Building, 1620 S. Taylorville Rd., Decatur, Illinois upon the request of the Town Board of Trustees, this 3rd day of April 2025, forty-eight hours' notice have been given to each member of the Board of Trustees.

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|------------------------|---------|
| Trustee Michael Smith | present |
| Trustee Michael Damery | present |
| Trustee Amy Rueff | present |
| Trustee Devon Joyner | absent |
| Supervisor Susan Tulak | present |

Also, present Assessor, Vicki Sheets, Road Commissioner, and members of the public.

Clerk Owens reports one person signed in for public comments. Clerk Owens reminded the public of the three-minute rule for public comments Vicki Sheets. Assessor Sheets congratulated all the officials who was elected during the Township's Consolidated Election on April 1, 2025.

Approval of Board Meeting Minutes: Supervisor Tulak asks for a motion to approve the Regular Board Minutes of March 6, 2025. Trustee Rueff made the motion to approve the Minutes and Trustee Damery seconded the motion. A roll call vote was taken.

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|------------------------|--------|
| Trustee Michael Smith | yes |
| Trustee Michael Damery | yes |
| Trustee Amy Rueff | yes |
| Trustee Devon Joyner | absent |
| Supervisor Susan Tulak | yes |

The chair declared the motion carried on 4 yes votes and the Board Minutes of March 6, 2025, are approved.

Trustee Rueff made the motion to approve the **SPECIAL** Board Minutes of March 27, 2025, and Supervisor Tulak seconded the motion. A roll call vote was taken.

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| Trustee Michael Smith | yes |
| Trustee Michael Damery | yes |
| Trustee Amy Rueff | yes |
| Trustee Devon Joyner | absent |
| Supervisor Susan Tulak | yes |

The chair declared the motion carried on 4 yes votes and the **SPECIAL** Board Minutes are approved

Treasurer Report: Trustee Rueff made the motion to approve the Treasurer's Report and Trustee Smith seconded the motion in the amount of **\$162,249.09**. A roll call vote was taken.

General Town Fund

\$ 96,775.84

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| <u>Cemetery Reconstruction Fund</u> | \$ | - |
| <u>Cemetery Fund</u> | \$ | 35,374.23 |
| <u>Road & Bridge</u> | \$ | 4,243.32 |
| <u>Liability Fund (TOIRMA)</u> | \$ | - |
| <u>General Assistance Administration Fund</u> | \$ | 7,824.01 |
| <u>General Assistance Program Fund</u> | \$ | 18,031.69 |

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| Trustee Michael Smith | yes |
| Trustee Michael Damery | yes |
| Trustee Amy Rueff | yes |
| Trustee Devon Joyner | absent |
| Supervisor Susan Tulak | yes |

The chair declared the motion carried on 4 yes votes and the **Treasurer's Report** in the amount of **\$162,249.09** approved.

Approval of February 2025 Audit: Trustee Damery the motion to approve the audit and Trustee Smith seconded the motion. A roll call vote was taken.

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|------------------------|--------|
| Trustee Michael Smith | yes |
| Trustee Michael Damery | yes |
| Trustee Amy Rueff | yes |
| Trustee Devon Joyner | absent |
| Supervisor Susan Tulak | yes |

The chair declared the motion carried on 4 yes votes and the February's Audit is approved.

Old Business: None

New Business: Appointment of Freedom of Information Officers (FOIA), Appointment of Open Meetings Act Designee (OMA). Trustee Rueff made the motion to retain the present serving Freedom of Information Officer, Supervisor Tulak for the town and Vicki Sheets for the Assessor's Office and Trustee Smith seconded the motion. A roll call vote was taken.

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|------------------------|--------|
| Trustee Michael Smith | yes |
| Trustee Michael Damery | yes |
| Trustee Amy Rueff | yes |
| Trustee Devon Joyner | absent |
| Supervisor Susan Tulak | yes |

The chair declared the motion carried on 4 yes votes to retain the present serving Officers, **Freedom of Information Officers (FOI)** for the Town of Decatur, Susan Tulak for the Assessor's Office Vicki Sheets.

Supervisor Tulak made the motion to appoint Clerk Ada Owens as the Town's **Open Meeting Act Designee (OMA)**, and Trustee Damery seconded the motion. A roll call vote was taken.

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|------------------------|--------|
| Trustee Michael Smith | yes |
| Trustee Michael Damery | yes |
| Trustee Amy Rueff | yes |
| Trustee Devon Joyner | absent |
| Supervisor Susan Tulak | yes |

The chair declared the motion carried on 4 yes votes to approve Owen's appointment.

Cemetery Report: Cemetery Trustee Chairperson, Bruce Pillsbury reports things are going well at the township cemeteries. Two seasonal employees have been hired. New projects on the hillside are planned. There will be more flowers and greenery added at Greenwood Cemetery. The Cemetery Trustee are planning to pass out flowers again this year on Memorial Day.

Assessor Report: Assessor Sheets reports all is going well in the Assessor's office. The staff continues to work in the field getting ready to submit the book to the County in June. Further, she and the staff attended an exceptionally good Assessment Conference. Networking with computer companies may have proved to be immensely helpful because the Assessor's Office needs new computers. Also, Sheets encouraged people to contact their neighbors and ask if they need the staff check their property to ensure their assessment is correct.

Road Commissioner Business: Commissioner Brennan reports he had several calls for road work however, they are not in Decatur Township.

Outreach Business/General Assistance: Supervisor Tulak reports the clients continue to be served and there are approximately 60 clients on the General roll.

Trustee Smith made the motion to adjourn, and Supervisor Tulak seconded the motion. A roll call vote was taken.

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| Trustee Michael Smith | yes |
| Trustee Michael Damery | yes |
| Trustee Amy Rueff | yes |
| Trustee Devon Joyner | absent |
| Supervisor Susan Tulak | yes |

The chair declared the motion carried on 4 yes votes and the meetings at 5:35p.m.

Submitted by: 
Town Clerk, Ada Owens

PUBLIC HEARING ON THE TOWN OF DECATUR AND THE DECATUR TOWNSHIP ROAD DISTRICT TENTATIVE 2025/2026 BUDGET AND APPROPRIATE ORDINANCES WITH THE TOWN BOARD OF TRUSTEES AND ELECTORS

The Board of Town Trustees and Electors met on Tuesday April 8, 2025 at the hour of 5:30 o'clock P.M., at the Decatur Township Office Building, Community Room, Upper Level, 1620 South Taylorville Road Decatur, Illinois, pursuant to notice given more than thirty days prior thereto by posting one copy of said notice in five of the most public places situated in this Township and by publication in the Herald and Review, a newspaper published in the Town, prior to the time for holding the meeting, such notice having been given by the Town Clerk. The following were present: Supervisor Susan Tulak, Road Commissioner, Gary Brennan, Trustee Amy Rueff, Trustee Michael Damery, Town Clerk, Ada Owens, Assessor Vicki Sheets and members of the Public.

The meeting was called to order by Supervisor Tulak. The Supervisor stated that the purpose of this meeting is to conduct a public hearing on the Tentative Budget and Appropriation Ordinance for the fiscal year 2025-2026, which Ordinance was filed in the office of the Town Clerk on March 8, 2025, for the Town and Road District, which notices was previously published in the Herald & Review Newspaper in accordance with the laws of Illinois and which provided for a public hearing at 5:30 o'clock P.M. Tuesday, April 8, 2025

Tulak opened the meeting for discussion. Hearing none, Tulak reports there are some line changes in the Tentative Budget. **TOWN FUND Cash Balance, Beginning of Fiscal Year** from \$2, 474. 584.67 to \$ 2, 500. 344.90, Taxes From Levy to be Received from # 01.311 from \$834,087.00 to \$ 697.653.00, **General Assistance Fund Cash, Balance, Beginning of Fiscal Year** from \$ 2, 363,627.69 to \$2, 355,599.10, Program Reimbursements #15.361 from \$1,000.00 to \$1,500.00, **Cemetery Fund, Cash Balance, Beginning of Fiscal Year from \$95,865.70 to \$ 100,894.32, Cash Balance, Beginning of Fiscal Year-Reconstruction** from 345,890.15 to \$346,551.13, Interest Income Cemetery Reconstruction #18.381.1 from \$7,000.00 to \$8,000.00, Uniform Allowance #18.04.471 from \$1,500.00 to \$1,700.00, Other **Expenditures # Water** from 2,000.00 to \$2,200.00 **LIBALITY INSURANCE FUND, Cash Balance, Beginning of Fiscal Year** from \$86,661.41.to \$91,149.41 to \$91,149.17, **TOIRMA Dividend #19.321** from \$4,000.00 to \$4,500.00, **PART II - EXPENDITURES TOWN FUND ADIMINISTRATION OF SUPERVISOR, #01.02.421 Salaries** from \$137,000.00 to \$139.000.00, **Other Expenditures Bank Fees/Service Chang/Other #01.02.579** from \$1,700.00 to \$5,300.00, **ASSESSOR'S OFFICE, Health Insurance # 01.03.451** from \$85,000.00 to \$110.000.00, **Other Expenditures Equipment #01.03.830** from \$10,000.00 to \$18,000.00, **IMRF FUND-Town-Administration #13.02.462** from\$11,700.00 to \$11,800.00. Supervisor Tulak asked if there were any comments, hearing none, Trustee Rueff made the motion to approve the changes to the Town's Tentative Budget and Appropriation Ordinance and Trustee Damery seconded the motion. A roll call vote was taken.

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| Amy Rueff | yes |
| Michael Damery | yes |
| Supervisor Susan Tulak | yes |

The chair declared the motion carried on 3 yes votes to approve the changes.

Supervisor Tulak asks for a motion to adjourn the Public Hearing. Trustee Rueff made the motion to adjourn the Public Hearing and Supervisor Tulak seconded the motion. A roll call vote was taken.

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| Amy Rueff | yes |
| Michael Damery | yes |
| Supervisor Susan Tulak | yes |

The chair declared the motion carried on 3 yes votes and chair declared the Public Hearing is adjourned at 5:45 o'clock p. m.

Submitted by:

A handwritten signature in black ink, appearing to read "Ada Owens", is written over a horizontal line.

Town Clerk, Ada Owens